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EMPLOYMENT AND OCCUPATIONS

EQUAL EMPLOYMENT

Affirmative Action for the Handicapped: A Handbook for Employment Opportunity Specialists of the Office of Federal Contract Compliance Programs. *Includes chapters on medical aspects of handicaps; accessibility (barrier free environments); job accommodation; and outreach and recruitment. In this handbook, "handicapped" refers to individuals, including disabled veterans, with physical or mental work limitations.* 1980: 140 p.; ill.
L 36.8:H 19 S/N 029-016-00062-3 $ 5.50

Disabled USA. (Quarterly.) *Presents articles, reports, and timely information on opportunities for handicapped workers, developments in rehabilitation, and new ideas on coping with a disability.* Subscription price: Domestic - $11.00 a year; Foreign - $13.75 a year. Single copy price: Domestic - $3.00 a copy; Foreign - $3.75 a copy. [DIUSA]
(File Code 2Q) PrEx 1.10/3-2: S/N 741-001-00000-4

Equal Employment Opportunity for Women: United States Policies, United States Report for the Organization for Economic Cooperation and Development (OECD), Working Party Number 6 on the Role of Women in the Economy, Paris, France. 1982: 44 p.
L 36.102:Em 7/5 S/N 029-002-00067-3 4.50

Equal Employment Opportunity Report, 1981, Job Patterns for Minorities and Women in Private Industry, Volume 1-2. 1984: 2 bks. (1359 p.).
Y 3.Eq 2:12/981/v.1-2 S/N 052-015-00061-8 20.00

Federal Contract Compliance Manual. *Details the policies and procedures that should normally be followed by all Office of Federal Contract Compliance Program (OFCCP) personnel in enforcing the rules and regulations in Title 41 of the Code of Federal Regulations, Chapter 60. Also cited as Affirmative Action Compliance Manual.* 1979: 504 p.; looseleaf repr. L 36.8:C 76 S/N 029-016-00074-7 16.00

GP 3.22/2:

Equal Employment - con.

Final Report to Congress on Age Discrimination in Employment Act Studies. *Considers issues such as mandatory retirement under special circumstances and possible effects of eliminating the mandatory retirement age.* 1982: 49 p. L 36.2:D 63/2 S/N 029-005-00027-3 $ 4.00

Handbook of Job Analysis of Reasonable Accommodation. *Federal agencies are required to make reasonable accommodation to known physical or mental limitations of a qualified handicapped applicant or employee unless the accommodation would impose an undue hardship on the agency. This booklet focuses on a job analysis process which can be used to plan and select appropriate actions necessary to accommodate handicapped individuals in specific jobs and work environments.* 1984: 16 p.
PM 1.28:720-B S/N 006-000-01304-0 1.00

Spotlight on Affirmative Employment Programs. (Quarterly.) *Describes current activities and programs in the area of affirmative employment.* Subscription price: Domestic - $11.00 a year; Foreign - $13.75 a year. Single copy price: Domestic - $3.00 a copy; Foreign - $3.75 a copy. [SOAEP] (File Code 2M)
PM 1.8/3: S/N 706-004-00000-9

OCCUPATIONAL OUTLOOK AND DEVELOPMENT

Area Trends in Employment and Unemployment. (Monthly.) *Lists eligible labor surplus areas, as classified by the Department of Labor, in which employers can be given preference in bidding on Federal procurement contracts. Also lists civil jurisdictions included in each area.* Subscription price: Domestic - $30.00 a year; Foreign - $37.50 a year. Single copy price: Domestic - $2.75 a copy; Foreign - $3.44 a copy. [ATEU] (File Code 2R)
L 37.13: S/N 729-001-00000-7

Automation and the Workplace: Selected Labor, Education, and Training Issues, A Technical Memorandum. *Discusses procedures for evaluating potential employment change associated with automation, and outlines associated problems. Also provides descriptions of the nature and modes of delivery of education, training, and retraining for persons holding or seeking employment in manufacturing industries.* 1983: 113 p.; ill.
Y 3.T 22/2:11 Au 8 S/N 052-003-00900-5 5.50

Occupational Outlook and Development - con.

Basic Safety:

1, Apprentice Related Training Module. *Topics covered include: safety roles and responsibilities, accident causes and prevention, accident reporting and record keeping, and safety laws.* 1982: 37 p.
ED 1.2:Ap 6/safety no.1 S/N 065-000-00170-5 $ 4.50

2, Apprentice Related Training Module. *Topics covered include: handling and storing materials safely; using tools and equipment safely; using ladders and scaffolding safely; and using protective devices and clothing.* 1982: 45 p.; ill.
ED 1.2:Ap 6/safety no.2 S/N 065-000-00171-3 4.75

Career Opportunities in:

Art Museums, Zoos, and Other Interesting Places. 1980: 166 p.; ill.
L 37.16:4 S/N 029-014-00123-6 7.00

Hotel and Restaurant Industries. 1982: 144 p.; ill.
L 37.16:5 S/N 029-014-00199-6 5.50

Census of Population, 1980, Alphabetical Index of Industries and Occupations, 1982. *Lists approximately 20,000 industry and 29,200 occupation titles in alphabetical order. This comprehensive list was developed primarily for use in classifying a respondent's industry (employer's kind of business) and occupation (employee's kind of work) as provided in the 1980 Census of Population, the Current Population Survey, and other demographic surveys conducted by the Bureau of the Census during the 1980's.* 1982: 473 p.
C 3.223/22:80-R3 S/N 003-024-04939-2 11.00

Computerized Manufacturing Automation: Employment, Education, and the Workplace. *Describes the technologies of programmable automation, their uses, and future capabilities. Characterizes industries producing and using programmable automation and discusses the ramifications of these technologies for the industrial structure and competitive conduct.* 1984: 480 p.; ill.
Y 3.T 22/2:2 C 73/8 S/N 052-003-00949-8 14.00

Contribution of Exports to United States Employment: Staff Report. *Focuses on the total jobs generated by all United States goods exports between 1980 and 1984, with textual analyses of: export jobs by sector; high-tech and non high-tech export-related jobs; effects of export volume, productivity, and imported exports on export jobs; and jobs by export destination. Includes a statistical appendix.* 1986: 37 p.; ill.
C 61.2:Ex 7/17 S/N 003-009-00476-4 2.25

Occupational Outlook and Development - con.

Craft Techniques in Occupational Therapy. *This manual provides basic knowledge of the major arts and crafts as well as tools associated with them for occupational therapy assistants.* 1980: 600 p.; ill. Issued with perforations. D 101.11:8-1 S/N 008-020-01018-9 $15.00

Criminal Justice Careers Guidebook. 1982: 184 p.; ill.
L 37.8:J 98 S/N 029-014-00200-3 7.00

Dictionary of Occupational Titles, Fourth Edition. *A compendium of about 20,000 occupations in the American economy, this large volume contains an integrated arrangement of occupational definitions and the classification structure used to group such occupations in terms of related duties and activities. It includes sections on the purpose and history of the Dictionary and how to use it as an occupational reference source or as a tool for job placement. It also contains occupational titles arranged alphabetically and by industry, and a glossary of defined technical terms.* 1977: 1413 p.; 1984-repr.
L 37.302:Oc 1 S/N 029-013-00079-9 23.00

Supplements to the above:

1982. *Contains titles, codes and definitions for occupations that have emerged since the 1977 publication of the Dictionary and for occupations that were inadvertently omitted from it.* 1982: 50 p.
L 37.2:Oc 1/2/982/supp. S/N 029-014-00208-9 4.50

Selected Characteristics of Occupations Defined in the Dictionary of Occupational Titles. *Provides data on training time, physical demands, and environmental conditions for different occupations.* 1981: 489 p. L 37.302:Oc 1/supp. S/N 029-014-00202-0 11.50

Distribution of Employment Growth in:

Nine Kentucky Counties: A Case Study. 1984: 41 p.; ill.
A 93.41:41 S/N 001-019-00337-5 2.25

Ten Georgia Counties: A Case Study. 1985: 45 p.; ill.
A 93.41:53 S/N 001-019-00412-6 1.75

Employment Projections for 1995: Data and Methods. 1986: 137 p.; revised ed. L 2.3:2253 S/N 029-001-02897-1 6.50

Environmental Protection Careers Guidebook. 1980: 219 p.; ill.
L 37.8:En 8 S/N 029-014-00205-4 7.50

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Occupational Outlook and Development - con.

Guide for Occupational Exploration. *This publication, prepared for people who want to find out about occupations and for counselors, groups occupations by interest, traits, and abilities required for successful performance so that individuals can identify and explore those areas of work in which they have a strong interest. It is also cited as "Guide for Occupational Exploration, A Supplement to the Dictionary of Occupational Titles."* 1979: 721 p.; ill.
L 37.8:Oc 1/2 S/N 029-013-00080-2 $14.00

Handbook for Analyzing Jobs. *This manual explains the procedures used by the United States Employment Service to analyze jobs and record the analyses. These techniques could also be applied in other offices in government and private industry concerned with employee recruitment, training, and utilization.* 1972: 351 p.; ill. 1983-repr.
L 1.7/2:J 57/6 S/N 029-000-00131-6 9.00

Handbook of Occupational Groups and Series of Classes Established Under the Federal Position-Classification Plan. *Outlines the Office of Personnel Management position-classification plan and gives occupational groups and classes. Subscription service consists of a basic manual which was reprinted to incorporate Transmittal Sheet 85, and supplementary material issued irregularly for an indeterminate period. In looseleaf form, punched for 3-ring binder.* 1958, reprinted 1979. Subscription price: Domestic - $120.00; Foreign - $150.00. [HOGC] (File Code 1M)
PM 1.8/2:958/rep. S/N 906-029-00000-6

Handbook X-118. Qualification Standards for Positions Under the General Schedule. *Furnishes current qualification standards for various grade-level occupations in the Office of Personnel Management under the Classification Act of 1949. Subscription service consists of the Handbook which was reprinted to incorporate Transmittal Sheet 194, and monthly revised pages for an indeterminate period.* 1951, reprinted 1981. Subscription price: Domestic - $114.00; Foreign - $142.50. [HX118] (File Code 1M)
PM 1.8/3:X-118 S/N 906-030-00000-4

Health Careers Guidebook, 1979. 1979: 231 p.; ill. 1984-repr.
L 37.8:H 34 S/N 029-000-00343-2 7.50

Help Yourself to a Midlife Career Change. *Includes twenty questions to ask yourself before changing careers, excerpts from popular books on the subject, and a bibliography.* 1983: 10 p.; ill. revised ed.
L 2.70/4 a:H 36 S/N 029-001-02749-4 2.25

Occupational Outlook and Development - con.

Job Grading System for Trades and Labor Occupations (Blue Collar). [Designated as FPM Supplement 512-1.] *Subscription service consists of 3 parts: Part 1 contains basic information relating to the subscription service; part 2 contains a description of the Standards and Individual Job Standards (issued bimonthly); and part 3 contains occupational definitions.* 1981, reprinted 1983. Subscription price: Domestic- $100.00; Foreign - $125.00. [JGTL] (File Code !M)
PM 1.41/4:512-1/rep. S/N 906-031-00000-1

Job Outlook in Brief. *A reprint from the Spring 1984 issue of the Occupational Outlook Quarterly giving 1982 estimated employment, 1982-95 percentage change in employment, and 1982-95 numerical change in employment for 190 occupations.* 1984: 25 p.; ill.
L 2.70/4 a:J 575/984 S/N 029-001-02812-1 $ 1.50

Job Selection Workbook for Use With "Guide to Occupational Exploration." 1979: 59 p.; 1984-repr.
L 37.308:J 57 S/N 029-014-00122-8 4.25

Merchandising Your Job Talents, 1983. 1983: 21 p.; ill. revised ed. 1985-repr. L 37.2:J 57/983 S/N 029-014-00221-7 2.75
$18.00 per 50

New Teachers in the Job Market, 1981 Update. *Looks at the labor force status of bachelor's degree recipients graduating between July 1, 1979 and June 30, 1980 as well as changes in the supply of persons newly qualified to teach and the percentage of them obtaining teaching jobs.* 1983: 21 p. ED 1.102:T 22/981 S/N 065-000-00189-6 3.00

Occupational Employment in Manufacturing Industries. *Presents national data from a 1983 survey on occupational employment, classified by 2-digit SIC industrial categories. Data are presented for each industry under the following headings: employment; percent of total employment; relative error; and percent of establishments reporting the occupation.* 1985: 139 p. L 2.3/16:985 S/N 029-001-02862-8 5.00

Occupational Outlook and Development - con.

Occupational Information System (OIS) Handbook:

Volume 1, Occupational Information Development. *Emphasizes the information required for an Occupational Information System and discusses the sources of data providing this information. Covers information on occupational demand; occupational supply; occupational characteristics; and complementary information.* 1981: 600 p.; 24 dividers; ill. looseleaf. S/N 029-014-00210-1 $21.00

Volume 2, Occupational Information Analysis, Presentation and Delivery. *Provides technical assistance in the assembly, manipulation, interpretation, and presentation of occupational supply/demand information.* 1981: 428 p.; looseleaf. S/N 029-014-00211-9 11.00

Occupational Outlook Handbook, 1986-87 Edition. *Describes what workers do on each job, the training and education they need, earnings, working conditions, and expected job prospects on about 200 occupations.* 1986: 531 p.; ill. Clothbound.
L 2.3/4:986-87/cloth S/N 029-001-02864-4 23.00

Paper edition of the above. 1986: 531 p.; ill.
L 2.3/4:986-87/paper S/N 029-001-02863-6 20.00

Supplement to the above, Occupational Projections and Training Data: A Statistical and Research Supplement to the 1986-87 Occupational Handbook. 1986: 210 p.; ill.
L 2.3/4-2:986 S/N 029-001-02896-2 10.00

Reprints of the above. *Consists of 21 booklets.* 1986: 21 bks. (474 p.); ill. L 2.3/4/a:2250-1 thru 2250-21
S/N 029-001-02865-2 22.00

Occupational Outlook Quarterly. *A periodical to help young people, employment planners, and guidance counselors keep abreast of current occupational and employment developments between editions of the Occupational Outlook Handbook, which is listed above. Written in nontechnical language and illustrated in color, the quarterly contains articles on new occupations, training opportunities, salary trends, career counseling programs, and the results of new studies from the Bureau of Labor Statistics.* Subscription price: Domestic - $11.00 a year; Foreign - $13.75 a year. Single copy price: Domestic - $3.00 a copy; Foreign - $3.75 a copy. [OOQ] (File Code 2R)
L 2.70/4: S/N 720-008-00000-1

Occupational Outlook and Development - con.

Teacher's Guide to Spaces. *The Spaces Series, a series of six 30-minute television programs designed to introduce young people ages 9-13 to people and careers in science and technology, was produced for the Public Broadcasting System (PBS) by WETA, Washington, D.C., in association with Inter-America Research Associates. This guide is designed to assist the teacher in integrating Spaces Series into the classroom.* 1983: 80 p.; ill.
ED 1.8:T 22/2 S/N 065-000-00184-5 $ 4.25

Tomorrow's Jobs: Overview: *A reprint from the Occupational Outlook Handbook, 1984-85 Edition containing a 9-page forecast and information on where to go for more information; a discussion of sources of career and jobseeking materials; an assumptions and methods section; and a brief description of how the 1995 employment projections were prepared.* 1986: 19 p.; ill. L 2.3/4/a:2250-1/986-87 S/N 029-001-02866-1 1.25

Vocational Preparation and Occupations, Volume 1, Educational and Occupational Code Crosswalk. *Prepared in cooperation with the Bureau of Labor Statistics, the Employment and Training Administration, the National Center for Education Statistics, and the Office of Vocational and Adult Education. Intended for people who compare and use information obtained under various occupational classification systems. Publication links the Department of Education vocational categories to the occupations in the "Dictionary of Occupational Titles," the Standard Occupational Classification, the 1980 Census Occupational Classification, and to the Occupational Employment Statistics Survey and industry-occupation employment matrix codes.* 1983: 441 p.; looseleaf.
Y 3.0c 1/2:2 V 85/v.1 S/N 029-014-00209-7 21.00

World of Work and You: Exploring Careers Reprint. *This publication is a chapter reprinted from "Exploring Careers", a career education guide for junior high school students.* 1979: 28 p.; ill.
L 2.3:2001-1 S/N 029-001-02226-3 4.00

STATISTICS

BLS Handbook of Methods, Volume 1. *Presents detailed explanations of how the Bureau of Labor Statistics obtains and prepares the economic data it publishes on labor force statistics; prices and living conditions; wages and industrial relations; productivity and technology; occupational safety and health; and economic growth and employment projections.* 1982: 160 p.; ill.
L 2.3:2134-1 S/N 029-001-02729-0 6.50

Statistics - con.

Employment and Earnings. (Monthly and Annual Supplement.) *Current data on employment, hours, and earnings for the United States as a whole, for States, and for more than 200 local areas. Supplement presents revised data for recent years from the survey of business establishments.* Subscription price: Domestic - $31.00 a year; Foreign - $38.75 a year. Single copy price: Domestic - $4.50 a copy; Foreign - $5.63 a copy. Annual Supplement: Domestic - $8.00 a copy; Foreign - $10.00 a copy. [EMEA] (File Code 2M)
L 2.41/2: S/N 729-004-00000-6

Employment and Training Report of the President, 1982. 1983: 352 p.; ill. L 1.42/2:982 S/N 029-000-00413-7 $10.00

Employment and Wages: Annual Averages:

1983. *Presents data on workers covered by unemployment insurance laws and Federal civilian workers covered by the Unemployment Compensation for Federal Employees program based on the 1982 "Standard Industrial Classification Manual" as amended by its 1977 supplement.* 1985: 531 p.
L 2.104/2:983 S/N 029-001-02849-1 19.00

1984. *Presents 1984 annual data on employment and wages based on the 1972 "Standard Industrial Classification Manual" as amended by its 1977 supplement. The data relate to workers* ***covered by*** *unemployment insurance laws and Federal civilian workers covered by the Unemployment Compensation for Federal Employees program.* 1985: 530 p.
L 2.104/2:984 S/N 029-001-02861-0 19.00

Employment, Hours, and Earnings, States and Areas, 1939-82, Volume 1, Alabama-Nevada; Volume 2, New Hampshire-Wyoming, Establishment Survey Data. *A reference volume of State and area employment, hours, and earnings statistics.* 1984: 2 bks. (963 p.).
L 2.3:1370-17/v.1-2 S/N 029-001-02800-8 11.00

Employment, Hours, and Earnings, United States, 1909-84, Volume 1-2. *Details industry statistics on the Nation's nonagricultural workers, including monthly and annual averages on employment for all employees and women employees; production workers in manufacturing and mining; construction workers in construction; and nonsupervisory workers in the remaining private nonagricultural industries. Also includes historical seasonally adjusted data for a selected number of manufacturing series.* 1985: 2 bks. (953 p.).
L 2.3:1312-12/v.1-2 S/N 029-001-02836-9 17.00

Families at Work: The Jobs and the Pay. *Previously published in the "Monthly Labor Review," this publication contains six articles plus additional tabular material.* 1984: 62 p.; ill.
S/N 029-001-02824-5 2.50

Statistics - con.

Federal Personnel Manual Supplement 298-2, The 113 Summary Data Reporting System. *Containe the Monthly Report of Federal Civilian Employment (SF 113-A), Monthly Report of Temporary Summer Employment (OPM Form 113-D), and Monthly Report of Full-Time Equivalent/Work-Year Civilian Employment (SF 113-G). Subscription service consists of 3 reports and supplementary material issued for an indeterminate period. In looseleaf form, punched for 3-ring binder.* Subscription price: Domestic - $41.00; Foreign - $51.25. [FPMSD] (File Code 1M)
PM 1.14/3: S/N 906-008-00000-9

How Workers Get Their Training. *Contains tables and statistics based on a special supplement to the January 1983 Current Population Survey which was developed around two questions: Did you need specific skills or training to obtain your current (last) job?, and Since you obtained your present job, did you take any training to improve your skills? Persons responding "yes" were asked to identify the source or sources of training, the type of program, who paid for the training, how long it lasted, and whether it was completed.* 1985: 65 p.
L 2.3:2226 S/N 029-001-02834-2 $ 2.75

Labor Force Statistics Derived From the Current Population Survey: A Databook. *Brings together historical monthly, quarterly, and annual average data derived from the Current Population Survey. Contains monthly data and annual average data on the noninstitutional population, members of the Armed Forces, the labor force, employment, and unemployment. Also contains annual average data for various labor force series and provides data from supplementary questions.*

Volume 1. 1982: 805 p.
L 2.3:2096/v.1 S/N 029-001-02721-4 14.00

Volume 2. 1982: 485 p.
L 2.3:2096/v.2 S/N 029-001-02722-2 12.00

Supplement to the above. *Gives revised seasonally adjusted data from 1978 through 1983.* 1984: 178 p.
L 2.3:2096-1 S/N 029-001-02809-1 5.50

Lifetime Work Experience and Its Effect on Earnings: Retrospective Data From the 1979 Income Survey Development Program. *Analyzes the impact of work interruptions on earnings for men and women and concludes that work interruptions explain only a small proportion of the earnings differential between men and women.* 1984: 30 p.
C 3.186:P-23/136 S/N 003-001-91553-7 1.75

Statistics - con.

Linking Employment Problems to Economic Status, 1983. *Containe information on unemployment, involuntary part-time employment, and low earnings faced by American workers in 1983 and the impact of these problems on the economic status of their families and households.*
1985: 52 p. L 2.3:2222 S/N 029-001-02838-5 $ 2.00

Local Government Employment in Major County Areas, 1984. *Provides statistics on local government employment and payrolls for the month of October 1984 in each of the 410 county areas that had 100,000 or more population as of 1980.* 1985: 51 p.
C 3.140/2-6:984 S/N 003-024-06375-1 2.00

Mid-Atlantic Region in Transition: Trends and Employment, 1974-84.
1986: 28 p. A 93.41:57 S/N 001-019-00445-2 1.50

National Survey of Professional, Administrative, Technical, and Clerical Pay, March 1985. *Summarizes the results of the Bureau's annual salary survey of 25 white collar occupations in private industry. Also includes definitions of occupations used in the survey and a table which compares average annual salaries in private industry with salary rates for Federal employees under the General Schedule.* 1985: 95 p.; ill.
L 2.3/13:985 S/N 029-001-02857-1 3.50

Occupational Employment in Mining, Construction, Finance and Services. *Presents data from a 1981 survey of occupational employment in mining; construction; finance, insurance, and real estate; and selected services industries.* 1984: 100 p.
L 2.3:2186 S/N 029-001-02801-6 3.75

Our Changing Economy: A BLS Centennial Chartbook, 1884-1984. *This chartbook contains charts showing the long continuity of the Bureau's economic series and the agency's response to recent demands for data on new or emerging economic phenomena. It also includes a chart showing labor force growth, which grew from 16 million to 110 million persons over the century.* 1984: 56 p.; ill.
L 2.3:2211 S/N 029-001-02818-1 2.75

Patterns of Change in the Metro and Nonmetro Labor Force, 1976-82. *Measures differences between metro and nonmetro areas in the growth of the labor force, employment, and unemployment.* 1984: 25 p.; ill.
A 93.41:44 S/N 001-019-00358-8 2.00

Pay Structure of the Federal Civil Service. *Presents salary and wage information on the Federal civilian workforce based on reports received from each department and agency in the Federal Government.*
1985: 56 p.; ill. PM 1.10/2:P 29/984 S/N 006-000-01307-4 2.25

Statistics - con.

Public Employment in 1984. *Provides national and State-by-State statistics on government civilian employment and payrolls for the month of October 1984. Statistics are based on a compilation of Federal Civilian employment and pay from United States Office of Personnel Management records and a mail canvass survey that includes all State government agencies and a sample of approximately 22,000 local governments.* 1985: 43 p.

C 3.140/2-4:984 S/N 003-024-06336-1 $ 1.75

Report to the President and Congress on the Status of Health Personnel in the United States, Volume 1-2. *Presents information on the number and characteristics of health professions personnel (physicians, dentists, pharmacists, optometrists, podiatrists, and veterinarians), nursing personnel, public health personnel, and allied health personnel. Also identifies the data collection and analytical activities that are currently ongoing and the areas in which further information or analyses are needed.* 1984: 2 bks. (546 p.).

HE 20.9302:H 34/v.1-2 S/N 017-041-00136-0 17.00

Standard Occupational Classification Manual, 1980. 1980: 547 p.; 1985-repr. Clothbound.

C 1.8/3:Oc 1/980 S/N 003-005-00187-5 17.00

Supplement to Employment, Hours, and Earnings, States and Areas, Data for 1980-1984: Establishment Survey Data. *Presents detailed industry data for 285 major labor areas. This edition uses the revised definitions of geographic areas adopted by the Office of Management and Budget in 1983.* 1985: 402 p.

L 2.3:1370-19 S/N 029-001-02859-8 14.00

Tables of Working Life: The Increment-Decrement Model. *Discusses worklife methodology, and introduces the "increment-decrement" technique adopted by the Bureau of Labor Statistics in the early 1980's. Presents new tables of working life for 1977 and revised tables for 1970. Tables include statistics on labor force mobility (job changes) and on worklife expectancy in number of years by age and sex. Compares increment-decrement and conventional models and discusses differences in findings.* 1982: 72 p.

L 2.3:2135 S/N 029-001-02728-1 5.00

Worklife Estimates: Effects of Race and Education. *Includes expanded worklife tables for 1980. Tables show the effect of race and education on worklife expectancy.* 1986: 33 p.

L 2.3:2254 S/N 029-001-02889-0 1.75

UNEMPLOYMENT

Comparison of State Unemployment Insurance Laws. *A series of semi-annual revisions reflecting changes in State unemployment insurance laws. Subscription service consists of a basic manual and supplementary material for an indeterminate period.* Subscription price: Domestic - $41.00; Foreign - $51.25. [CSUIL] (File Code 1L)
L 37.212:985 S/N 929-002-00000-8

Displaced Homemakers: Programs and Policies, An Interim Report. 1985: 43 p. Y 3.T 22/2:2 H 75 S/N 052-003-01011-9 $ 1.75

Displaced Workers, 1979-83. *Discusses the plight of workers displaced from their jobs because of plant closings or employment cutbacks from January 1979 through January 1984.* 1985: 33 p.
L 2.3:2240 S/N 029-001-02855-5 1.50

Getting a Job, Keeping a Job: A Guide to Employment. *Gives answers to questions the unemployed former addict, recovering alcoholic, methadone clinic participant, and ex-offender may have about finding employment, filling out job applications, interviews, and special programs to assist them in finding employment. Addresses of Federal agencies and other organizations providing assistance are also included.* 1984: 15 p.
HE 20.8208:J 57 S/N 017-024-01193-2 49.00 per 100

Job Seekers' Workshop: Leader's Manual for a Vocational Rehabilitation Strategy. 1985: 58 p.; ill.
HE 20.8208:J 57/2/leader S/N 017-024-01256-4 2.25

Technology and Structural Unemployment: Reemploying Displaced Adults. 1986: 454 p.; ill. Y 3.T 22/2:2 T 22/15 S/N 052-003-01017-8 15.00

Unemployment in States and Local Areas. *Provides provisional, monthly estimates of the labor force, employment, and unemployment for States, metropolitan areas, counties, and cities of 50,000 or more used for economic analysis and administration of various Federal economic assistance programs. Subscription service includes monthly issues and supplementary material issued irregularly during a 12-month period beginning at time of subscription. Issued in microfiche only (48X).* Subscription price: Domestic - $50.00; Foreign - $62.50. [LAUS] (File Code 2B) L 2. S/N 729-005-00000-2

Unemployment - con.

Work Experience of the Population in 1981-82. *Discusses the extent of joblessness during 1982, its effect on family income, and the incidence of poverty.* 1984: 73 p.
L 2.3:2199 S/N 029-001-02817-2 $ 3.00

Workers Without Jobs: A Chartbook on Unemployment. *Presents full-page charts and text on the extent of unemployment in the United States.* 1983: 69 p.; ill. L 2.3:2174 S/N 029-001-02759-1 4.50

WOMEN AND MINORITIES

Job Options for Women in the 80's. *Discusses the status of women in the work force, the employment outlook for some jobs that may be in demand in the 1980's and job hunting techniques.* 1980: 28 p.; ill. 1985-repr. L 36.112:18 S/N 029-002-00059-2 3.50

Mature Women Workers: A Profile. *In this publication the term 'mature women" refers to women 45 years of age and over.* 1976: 12 p.
L 36.102:W 89/3 S/N 029-016-00040-2 2.75

Minority Women Workers, Statistical Overview. 1977: 14 p.; revised ed.
L 36.102:M 66/2 S/N 029-016-00050-0 3.00

Resource Guide for Vocational Educators and Planners: Helping Displaced Homemakers Move From Housework to Paid Work Through Vocational Training. 1980: 33 p.; ill.
ED 1.8:R 31 S/N 065-000-00010-5 4.50

Time of Change: 1983 Handbook on Women Workers. *Focuses on women's labor market activity, the occupations and industries in which they are employed, their income and earnings, educational attainment, and various kinds of job training. Also discusses Federal and State laws affecting women's employment.* 1984: 202 p.; ill.
L 36.103:298 S/N 029-002-00065-7 6.50

Women at Work: A Chartbook. 1983: 29 p.; ill.
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L 36.102:C 35 S/N 029-002-00071-1 1.00

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YOUTH

Students, Graduates, and Dropouts, October 1980-82. *Contains an article, Youth Labor Force Marked Turning Point in 1982, reprinted from the August 1983 issue of "Monthly Labor Review."* 1983: 43 p.
S/N 029-001-02798-2 $ 2.00

Your Guide to Job Corps. *Discusses Job Corps eligibility; pay and benefits; training and education; rules, regulations, and responsibilities; and Job Corps center life.* 1980: 15 p.; ill. revised ed.
L 37.8:J 57 S/N 029-000-00398-0 3.50

MISCELLANEOUS

Civil Service Reform Act of 1978, Public Law 95-454. An Act to Reform the Civil Service Laws. Approved October 13, 1978. 1978: 117 p.
GS 4.110:95/454 S/N 022-003-91985-6 4.25

Employee Relations and Personnel Policies. 1980: 31 p.; Issued with perforations.
SBA 1.19:Em 7/2 S/N 045-000-00196-2 4.50

Foreign Participation in United States Science and Engineering Higher Education and Labor Markets. 1981: 72 p.; ill.
NS 1.2:F 76 S/N 038-000-00484-1 4.50

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SBA 1.19:J 57 S/N 045-000-00185-7 4.50

Monthly Labor Review. *Contains articles on labor force, wages, prices, productivity, economic growth, and occupational injuries and illnesses. Regular features include a review of developments in industrial regulations, book reviews, and current labor statistics.* Subscription price: Domestic - $24.00 a year; Foreign - $30.00 a year. Single copy price: Domestic - $4.00 a copy; Foreign - $5.00 a copy. [MLR] (File Code 2D)
L 2.6: S/N 729-007-00000-5

Pickaxe and Pencil: References for the Study of the WPA. *Contains bibliographic citations to books, pamphlets, journal articles, and doctoral dissertations on the Works Progress Administration, the Work Projects Administration, and its various programs: the Federal Art Project, the Federal Writers' Project, the Historical Records Survey, the Federal Music Project, and the Federal Theatre Project. Also lists finding aids and other archival tools for the papers resulting from the Projects.* 1982: 95 p.; ill.
LC 1.12/2:P 58 S/N 030-000-00137-1 6.00

Miscellaneous - con.

Two Hundred Years of American Worklife. *An attractive, heavily illustrated series of articles describing major chapters in the history of American labor. Originally published as a series in Worklife magazine.*
1977: 192 p.; ill. L 37.2:W 89 S/N 029-000-00293-2 $ 8.00

United States Government Policy and Supporting Positions. *Known as the Plum Book which lists Civil Service positions at the GS-14 level and above, selected schedule A and B positions, appointments made under schedule C, and selected positions in the Senior Executive Service.*
1984: 270 p. Y 4.G 74/9:S.prt.98-286 S/N 052-070-05960-5 9.00

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